



Head Bump Policy

Date: 05/02/2025

Sign: Sam Norris

Review Date: on-going

Policy statement

- **If a child has a head bump, parents need to be contacted by phone to advice.**
- **If the parents are not answering you must then go to the next emergency contact or a text / email to be sent immediately.**
- **First aid document to be filled out.**
- **If the child sleeps, they are to be woken up after an hour and checked on every ten minutes (following NHS advise).**
- **One of the management team to be made aware (Sam,Acheya,Rachel or Sophie)**
- **If there is any change in characteristics, you must immediately act and call for an ambulance and then call parents/emergency contact. (Confusion, vomiting, extreme drowsiness, weakness unable to walk or crawl, loss of memory, severe headache, unusual change in behaviour, upset and crying more than usual)**
- **Parents to sign accident form and be given head bump leaflet.**
- **If a child comes into the setting with a head bump that has not been first aid treated, we have the right to ask for the child to return home.**
- **All parents to be advised that we are only first aid trained not medical professional therefore at the parents discretion regarding immediate collection.**

New individual head bump accident from put in place across the nursery 26/7/21